**EAGLE COLLEGE LEADERS GUIDE**

Sycamore District’s Eagle College is a chance for Scouts throughout the district to complete some of the Eagle-required merit badges. However, Eagle College should not be viewed as a replacement for the Boy Scout advance program within each unit—rather it is a supplement to the program. Below are some guidelines for enrolling scouts into Eagle College.

**What is needed to register:**
- The unit enrollment packet should be in the district office no later than January 16, 2015. Late registrations will be sent back to the unit. The enrollment packet includes:
  - Unit Enrollment Registration Form;
  - Signed SAGE Waiver form for each scout;
  - Check (no cash) made out to Blackhawk Area Council;
  - Enrollment Spreadsheet
- Please also email the enrollment spreadsheet and unit enrollment registration form to eaglecollege@crew368.org. This will allow us to calibrate unit enrollments.
- You will be provided confirmation the week of January 25, 2015 on the final merit badge assignments for your scouts.
- Merit Badge schedules for each of your scouts will be available on the first day of Eagle College for your Scout to keep.

**Role of the Unit Leader/Coordinator**
- Please ensure that there is 2-deep leadership at the location the entire time any scout from your unit is on premise. SAGE staff and Eagle College staff are not responsible for ensuring there is 2-deep leadership for your unit. In the past, scouts have been waiting for their parents by themselves.
- Ensure each Scout participate should have:
  - Authorized Merit Badge Application (blue card) from you prior to the first day. MBC’s do not have additional cards;
  - Obtained and begun reading the merit badge pamphlet for their requested merit badge prior to the 1st session;
  - A merit badge worksheet for each merit badge. These can be obtained from meritbadge.org. Staff is not responsible for providing copies;
  - Lunch and drink.
- As the unit leader or coordinator, please ensure that your scouts are aware that as guest of SAGE Products, we are representing Boy Scouts of America and proper behavior is expected. In addition, as representatives, Scouts should be in Field Uniform shirt at all times and it be worn properly (shirt tails tucked in and all buttons utilized).
- For Scouts taking 90-day requirements please ensure that they begin working on them so that they can be completed during Eagle College.
- For Scouts taking Emergency Preparedness, please consider that they take First Aid before attempting Emergency Preparedness. Scouts without the benefit of First Aid are sometimes lost during the sessions as there is an expectation of First Aid knowledge. We ask that you use your discretion in working with your scout.
- It is vitally important to maintain the deadlines due to coordination between Eagle College, SAGE Products and Blackhawk Area Council.
- Make sure that a parent/guardian signs the SAGE waiver AND that there is a witness
- **Find Merit Badge Counselors!**

If you have any questions, please contact Manny Torres, Eagle College Chair
630-488-8214 or eaglecollege@crew368.org