

BLACKHAWK AREA COUNCIL ACCIDENT REPORTING PROCEDURES FROM THE RISK MANAGEMENT GUIDE FOR UNITS

In an event where an individual is injured or serious illness occurs, proper and adequate care, treatment, and transportation of the individual is primary importance. Careless handling of a victim following an accident can make the injuries worse.

The next responsibility is to notify the proper Scouting authorities. It is the council policy that the following be reported to the Council Scout Executive or the designee as soon as possible.

- ❖ All deaths or serious injuries.
- ❖ Injury to a Scout or adult on a Scout function (on or off Scout property) in which medical treatment, other than at-scene first aid is performed.
- ❖ Any situation occurring in connection with a Scout function (whether on or off Scout property) in which a Scout or adult is transported to hospital, whether or not the Scout/adult is admitted.

The unit leader in charge must obtain medical assistance, provide transportation and contact the family. Arrangements will be made to secure personal equipment for safe delivery to the home, if requested.

The council official handles procedures regarding insurance, media relations, and ensures that National and local Scout policies are met.

In case of a reporting situation, it is the responsibility of the person in charge of the event/function/trip to contact one of the Council officials.

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