

District: _____

**District Commissioner's
Critical Top Five Priorities**

DC: _____
DE: _____

A. As volunteer Scouters, commissioners are pulled in many directions. Their most important priorities, however, are listed below. As a District Commissioner, we hope you will give 100% of your Scouting energy to ensuring that you fulfill this critical role...for kids' sake!

B. District Commissioner's Top Five!

1. **Recruit a full commissioner staff** and ensure their training.

		NAME	TRAINED?	SERVICE AREA	# UNITS IN SERVICE AREA	# UC POSITIONS	#UCS ACTIVELY VISITING U	# UNITS RCHTD	# UNITS QUALITY	% QUALITY UNITS
a.	ADC									
b.	ADC									
c.	ADC									
d.	ADC									
e.	ADMIN ADC									
f.	CUB RTC									
g.	SCOUT RTC									

2. **Give clear, strong leadership** to the important work, through written assignments, developed with the Key 3, and given monthly to all ADCs and UCs.

Month:	Apr. '03	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
Given:												

Assignments focus on the needs of unit leaders relative to improving unit program and achieving the Quality Unit Award. Help your UCs...help leaders...help kids have great program!

3. **Assignment completion is tracked** each month, for each unit. Commissioner service only happens when the job is being done.
4. **Roundtable program** has been thoughtfully planned, includes Key 3 needs, and includes regular reminders and help for units to achieve Quality Unit.
 - Written Roundtable plan for the year has been received from: Cub Scout Roundtable Commissioner
 - Large charts at Roundtable visually **show each unit's progress toward Quality Unit**.
5. With **good service all year long**, district units are strong and active. **90% recharter on time. 80% or more achieve Quality Unit and have it recorded** within two months after recharter month.

# UNITS IN DISTRICT 12/31/03	# UNITS RECHARTERED ON TIME IN '04	% ON TIME	# QUALITY UNITS	% QUALITY UNITS

***These are the key measurements of a District Commissioner's effectiveness:**

- Recruiting and leading a **full team**
- Leading them to effective **service to every unit**
- Through effective service, **raising the %** of units achieving Quality status to 80% or better