

2008 SCOUTING FOR FOOD UNIT MECHANICS AND COLLECTION TIPS

1. **All units should know their assigned territory.** On boundary streets, collect on your side of the street only, unless you are given other instructions.
2. **Contact a local food pantry in advance** so they know your unit will be delivering food on March 1st.
3. **All members, both youth and adult, should be in uniform.**
4. **Determine an assembly place and time for February 23rd and March 1st.** (Use your regular unit meeting place or another convenient location).
5. **On Saturday, February 23rd - - - Distribution Day:**
 - a. Collection bags with householder instructions should be distributed door-to-door beginning at 9:00 a.m.
 - b. Assembly at meeting place early enough to brief adults and distribute bags.
 - c. Have enough vehicles for the number of boys participating and area to cover.
 - d. All boys should travel in groups of two (buddy system) with an adult driver.
 - e. Vehicles should stay as close to the boys as possible. Adults should be walking with younger boys.
 - f. Bags should be distributed to residents only. Avoid businesses or apartment dwellings with no solicitation rules or with controlled access.
 - g. Hang the bags on the door knob. Do not put bags in or on mail boxes.
6. **Have a plan to remind boys and adults the week of February 25th of the collection on March 1st.**
7. **On Saturday, March 1st - - - Collection Day:**
 - a. Assemble at your meeting place and review plans for the day.
 - b. Food must be collected **beginning at 9:00 a.m.** from the same area you distributed bags.
 - c. Food should be turned in at the approved food pantry your unit has been assigned to as soon as you are finished with the collection.
 - d. If there is no bag at the door, ring the bell or knock, to see if the household has a donation.
 - e. Do not enter any homes.
 - f. Count the number of items you collect.
 - g. Complete the collection report and send it to your district's Scouting for Food Coordinator.
8. **Be doubly sure that all houses have been covered. Have a couple of leaders drive through the neighborhood to pick up any stray bags after the boys have finished.**
9. **If you have any questions, call your District Scouting for Food Coordinator.**